

**Tuesday, October 6, 2020**

**Minutes of the meeting of the Comox Valley Regional District Board of Directors held on October 6, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:00 pm.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	J. Ketler	Village of Cumberland
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	D. Frisch	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

### **ATTENDANCE:**

Also in attendance were J. Bast, K. Douville, K. Garrett, S. Hainsworth and A. Mullaly, CVRD.

### **ADOPTION OF MINUTES:**

D. Arbour/W. Morin: THAT the Comox Valley Regional District Board minutes dated September 29, 2020 be adopted.

208

Carried

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the

K'ómoks First Nation and read the following article from the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) available online at: [www.un.org/](http://www.un.org/)

Article 19: States shall consult and cooperate in good faith with the indigenous peoples concerned through their own representative institutions in order to obtain their free, prior and informed consent before adopting and implementing legislative or administrative measures that may affect them.

**REPORTS:**

**2020 - 2024 FINANCIAL PLAN – DENMAN ISLAND FIRE PROTECTION, FUNCTION 215 BUDGET AMENDMENT**

D. Frisch/W. Cole-Hamilton: THAT the report dated September 29, 2020 regarding an amendment to the 2020-2024 financial plan in order to complete the purchase of a water tanker truck for the Denman Island fire protection service in this fiscal year be received.

207

Carried

J. Bast, Manager of Fire Services, provided an overview of the staff report regarding an amendment to the 2020-2024 financial plan in order to complete the purchase of a water tanker truck for the Denman Island fire protection service in this fiscal year.

D. Hillian/E. Grieve: THAT the 2020-2024 financial plan and capital expenditure program for the Denman Island Fire Protection Service (function 215) be amended by increasing the vehicle purchase in 2020, project #1030 by \$25,000 to a maximum of \$175,000 to accommodate the purchase of a water tanker truck;

AND FURTHER THAT the purchase of the water tanker truck be funded by transfer from capital reserve funds for this service.

207

Carried

**COMMUNITY RESILIENCY INVESTMENT GRANT FUNDING 2021**

K. Grant/W. Cole-Hamilton: THAT the report dated September 30, 2020 regarding an update on Community Resiliency Investment (CRI) program grant funding in 2020 and seeking approval to to apply for CRI program grant funding for 2021 in partnership with K'ómoks First Nation (KFN) be received.

208

Carried

J. Bast, Manager of Fire Services, provided an overview of the staff report regarding Community Resiliency Investment (CRI) program grant funding in 2020 and CRI program grant funding for 2021 in partnership with K'ómoks First Nation.

E. Grieve/D. Frisch: THAT staff be authorized to apply for the 2021 Community Resiliency Investment grant

funding in partnership with the K'ómoks First Nation to undertake FireSmart activities in the electoral areas and on K'ómoks First Nation lands;

AND FURTHER THAT the Comox Valley Regional District commit to overall grant management if the application is successful through Comox Valley Emergency Program- Electoral Areas function 271;

AND FINALLY THAT this report be forwarded to the Comox Valley Airshed Roundtable council for information.

208

Carried

## **GRANT STATUS REPORT – SEPTEMBER 30, 2020**

D. Frisch/A. Hamir: THAT the report dated September 29, 2020 regarding an update on grant applications and the status of approved grants be received.

208

Carried

## **2020 PROCUREMENT ACTIVITY REPORT**

K. Grant/D. Frisch: THAT the report dated September 29, 2020 regarding procurement contract awards, procurement metrics, and social procurement activities undertaken in 2020 be received.

208

Carried

S. Hainsworth, Manager of Operating and Capital Procurement, provided an overview of the staff report regarding procurement contract awards, procurement metrics, and social procurement activities undertaken in 2020.

## **REGIONAL TRANSPORTATION MOU - UPDATE**

D. Arbour/K. Grant: THAT the report dated October 1, 2020 regarding feedback received respecting a proposed agreement with local municipalities and other jurisdictions for regional transportation planning within the Comox Valley be received.

208 and 212

Carried

J.Martens, General Manager of Corporate Services, provided an overview of the staff report regarding feedback received respecting a proposed agreement with local municipalities and other jurisdictions for regional transportation planning within the Comox Valley.

D. Hillian/K. Grant: THAT the Regional Transportation Memorandum of Understanding attached to the staff report dated October 1, 2020 be approved and forwarded to the Village of Cumberland, Town of Comox, City of Courtenay, Ministry of Transportation and Infrastructure and School District No. 71 for ratification.

208 and 212

Carried

**ADDENDUM - UPON APPROVAL OF THE BOARD:**

D. Arbour/D. Frisch: THAT the addendum be considered.

208

Carried

**ADJOURN TO IN-CAMERA**

D. Frisch/K. Grant: THAT the board adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

208

Carried

Time: 4:29 pm.

**RISE AND REPORT:**

The board rose from its in-camera session at 5:02 pm.

**TERMINATION:**

D. Frisch/K. Grant: THAT the meeting terminate.

208

Carried

Time: 5:02 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_:

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Jesse Ketler  
Chair

Certified Correct and Recorded By:

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Lisa Dennis  
Manager of Legislative Services